



**BIOCEV**

BIOTECHNOLOGY AND BIOMEDICINE CENTER  
OF THE ACADEMY OF SCIENCES AND CHARLES  
UNIVERSITY  
IN VESTEC

## TENDER DOCUMENTS OF THE PUBLIC CONTRACT

Tender procedure

Simplified below-the-threshold procedure pursuant to Act No 137/2006 Coll.,  
on public contracts, as amended

Name of public contract

### SUPPLY OF DIET FOR LABORATORY ANIMALS

Below-the-threshold public contract for supplies

Part of tender documents

Name of part of tender documents

**1 (of 3)**

**Detailed terms and conditions of the tender documents**

The Contracting Authority for the public contract

**Institute of Molecular Genetics AS CR, v. v. i.**

with registered office at Vídeňská 1083, Praha 4, 142 20

The Contracting Authority's consultant for awarding the public contract — a person authorised to carry out the Contracting Authority's activities under Section 151 of Act No 137/2006 Coll., on public contracts, as amended

The PFI – AKB advokátní kancelář consortium  
PFI s.r.o. and AKB advokátní kancelář, s.r.o.





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## 1. Contracting authority

### 1.1 Basic information

Name: **Institute of Molecular Genetics AS CR, v. v. i.**

Registered office: Vídeňská 1083, Praha 4, 142 20

ID no.: 68378050

VAT no.: CZ68378050

(hereinafter the "Contracting Authority")

### 1.2 Person authorised to act on behalf of the Contracting Authority:

The person authorised to act on behalf of the Institute of Molecular Genetics AS CR, v. v. i. is prof. RNDr. Václav Hořejší, CSc., Director. The contact person of the Contracting Authority is the Contracting Authority's consultant for awarding the public contract (see below).

## 2. Information about Contracting Authority's consultant for awarding the public contract

### 2.1 Basic information

Name: The PFI – AKB advokátní kancelář consortium

PFI s.r.o. – AKB advokátní kancelář, s.r.o., the consortium was established through a consortium agreement on 8 November 2013, Consortium lead member: PFI s.r.o.

Registered office: Prvního pluku 206/7, 186 00 Praha 8 – Karlín

ID no.: 27208389 – 29113628

VAT no.: CZ27208389 – CZ29113628

**A contact person has been appointed for communication within this tender procedure:**

Contact person: Mgr. Martina Šnoblová

Tel.: 221 874 868

E-mail: biocev-dodavka-diety@pfi.cz





## **2.2 General provisions relating to the Contracting Authority's consultant for awarding the public contract**

The Contracting Authority has opted to seek representation by the above consultant in performing selected obligations under the law in respect of the tender procedure. The consultant meets the impartiality requirement within the meaning of the law and is not involved in the tender procedure in question in any way whatsoever. However, the Contracting Authority's consultant is not granted the authority to award the public contract, to exclude a supplier from participating in the procedure, to cancel the procedure or to decide on the way in which objections are addressed.

The Contracting Authority's consultant for awarding the public contract is authorised by the Contracting Authority to carry out the Contracting Authority's activities. The consultant is thus authorised to take any action relating to the due course of the tender procedure, with the exception of decision-making.

## **3. Declaration by the Contracting Authority**

The Contracting Authority is the beneficiary for a project under the Operational Programme Research and Development for Innovations 2007–2013 entitled Biotechnology and Biomedicine Centre of the Academy of Sciences and Charles University in Vestec – BIOCEV (hereinafter “BIOCEV”), project registration number CZ.1.05/1.1.00/02.0109, which aims to build and operate the Biotechnology and Biomedicine Centre of the Academy of Sciences and Charles University in Prague in Vestec that will have the character of a centre of excellence.

This public supply contract is a below-the-threshold public contract for supplies that is awarded in a simplified below-the-threshold procedure pursuant to Section 38 of the Act.

In accordance with Section 84(3)(b) of the Act, the tender procedure may be cancelled until a decision is made on the selection of the best offer, if only one offer was submitted or if all offers except one were rejected.

These detailed terms and conditions of the tender documents have been prepared as a basis for preparing and submitting offers for the performance of a below-the-threshold public contract that is being awarded in a below-the-threshold procedure pursuant to the Act. The Contracting Authority will assess the fulfilment of these terms and conditions and, in accordance with Section 76(1) of the Act, failure to meet them leads to the exclusion of the offer from the tender procedure.

The rights and obligations that are not covered by these tender documents are governed by the Act and its implementing regulations and, in addition, by the Rules for selecting suppliers/contractors within the OP RDI (hereinafter the “OP RDI Rules”) which are available at <http://www.opvavpi.cz>.



## 4. The subject matter of the public contract

### 4.1 The subject matter of the public contract

The subject matter of this public contract is to conclude a framework agreement with one successful tenderer within the meaning of Section 11 of the Act; the subject matter of the framework agreement will be the supplies of feed for laboratory mice and rats, including packaging and treatment of the feed according to the Contracting Authority's needs and transporting the feed to the places in which the public contract is performed. The framework agreement, which sets out the terms and conditions relating to individual public contracts, will be concluded with the selected tenderer for a period of 1 year.

The award of sub-performances (specific public contracts) under the framework agreement will take place throughout the duration of the framework agreement using the procedure pursuant to Section 92(1)(a) of the Act, where the Contracting Authority will ask the selected tenderer in writing to provide performance based on individual orders to the extent of the Contracting Authority's actual requirements following from the technical specification (annex 1 to the draft framework agreement) and the framework agreement (part 2 of the tender documents) and in accordance with the Contracting Authority's financial possibilities.

**The Contracting Authority assumes that – within 1 year of performance – it will purchase a total of 69 000 kg of feed within the following diet types:**

Animal	Feed type	Proteins %	Metabolisable energy	Treatment and packaging method	Designation of diet
Laboratory rat and laboratory mouse	Breeding diet	18–23	2700–3400 kcal/kg	Increased content of heat-labile nutrients, packaging for steam sterilisation at the Contracting Authority	A
Laboratory rat and laboratory mouse	Breeding diet	18–23	2700–3400 kcal/kg	Sterilised by gamma radiation, airtight packaging	B
Laboratory rat and laboratory mouse	Maintenance diet	16–19	2600–3200 kcal/kg	Increased content of heat-labile nutrients, packaging for steam sterilisation at the Contracting Authority	C
Laboratory rat and laboratory mouse	Maintenance diet	16–19	2600–3200 kcal/kg	Sterilised by gamma radiation, airtight packaging	D

A detailed specification of the process for ordering the subject matter of the public contract is provided in the draft framework agreement (part 2 of the tender documents).



A detailed specification of the subject matter of this public contract has been defined by the Contracting Authority in the technical specification (annex 1 to the draft framework agreement), and the tenderer is required to fully meet any and all technical parameters indicated in the technical specification.

## 4.2 The estimated value of the public contract

The estimated value of the public contract is **CZK 2 900 000 excluding VAT**.

The Contracting Authority reserves the right to not use the estimated total financial limit in full, if the financial resources that are allocated for the subject matter are reduced.

## 4.3 CPV code:

Name	Code
Animal feedstuffs	15700000-5
Prepared animal feeds for farm and other animals	15710000-8

## 5. Terms and conditions for performing the public contract

### 5.1 Cooperation in financial inspection

In performing the public contract, suppliers must acknowledge that – pursuant to Section 2(e) of Act No 320/2001 Coll., on financial inspection in public administration, as amended – the selected tenderer will become a person that is obligated to cooperate in carrying out financial inspection. This obligation also applies to those parts of the offers, the agreement and any related documents that are subject to protection under special legislation (e.g. as trade secrets, classified information), provided that any requirements following from legislation (e.g. Act No 255/2012 Coll., on inspection (the Inspection Rules), as amended) are met. Suppliers acknowledge that the selected tenderer will be required to impose an equivalent obligation – by means of a contract – on its subcontractors.

### 5.2 Publicity rules

The supplier acknowledges that the Contracting Authority is obligated to comply with the requirements for publicity within Structural Funds programmes as laid down in Article 9 of Commission Regulation (EC) No 1828/2006 and the Publicity Rules within the OP RDI, i.e. in all relevant documents relating to the tender procedure in question including, without limitation, the tender documents, all agreements and other documents relating to the public contract.



## 5.3 Project financing

The supplier must acknowledge that – until the end of 2015 – the subject matter of the public contract will be financed by the Operational Programme Research and Development for Innovations within the project entitled “Biotechnology and Biomedicine Centre of the Academy of Sciences and Charles University in Vestec – BIOCEV” reg. no. CZ.1.05/1.1.00/02.0109. From 2016, the subject matter of the public contract will be financed by individual BIOCEV project partners.

## 6. The time and place for performing the public contract

### 6.1 The time for performing the public contract

The Contracting Authority requires that the performance of the public contract be initiated immediately as soon as the framework agreement is concluded, and the time limit for supplying the performance is no more than six weeks from the placement of a sub-order in accordance with the concluded framework agreement.

The framework agreement will be concluded for a definite period, namely for 1 year from the conclusion of the framework agreement.

### 6.2 The place for performing the public contract

The place for performing the public contract is Building Fb of the Institute of Molecular Genetics AS CR, v. v. i., Vídeňská 1083, 142 20 Praha 4 or Building S002 of the BIOCEV centre, Průmyslová street, Vestec u Prahy, as specified on the sub-order.

## 7. Qualification of suppliers

### 7.1 General provisions on demonstrating the fulfilment of qualifications

The supplier is obligated to demonstrate fulfilment of qualifications pursuant to Section 62(3) of the Act.

Namely: upon submitting the offer, the fulfilment of basic, professional and technical qualifications prerequisites is sufficiently demonstrated by submitting a sworn statement whose content will clearly indicate that the supplier meets the qualifications required by the Contracting Authority; a sample sworn statement is attached as annex 1 to these tender documents.

However, the tenderer with whom an agreement is to be concluded pursuant to Section 82 of the Act is obligated to submit to the Contracting Authority the originals or certified copies of all of the following documents demonstrating the fulfilment of qualifications, i.e. prior to concluding the agreement.

### 7.2 Basic qualifications prerequisites

The basic qualifications prerequisites are deemed fulfilled by any supplier that meets all legal requirements under Section 53(1) (except item (i)) of the Act.



However, the tenderer with whom an agreement is to be concluded pursuant to Section 82 of the Act is obligated to submit to the Contracting Authority the originals or certified copies of all documents demonstrating the fulfilment of qualifications, i.e. prior to concluding the agreement and in accordance with Section 53(3) of the Act.

### **7.3 Professional qualifications prerequisites**

In order to demonstrate the fulfilment of professional qualifications prerequisites, the Contracting Authority requires that the following be submitted:

- a) an extract from the Commercial Register, provided the supplier is registered therein, or an extract from any other equivalent register, provided the supplier is registered therein; and
- b) a document evidencing that the supplier is authorised to conduct business under special legal regulations to an extent corresponding to the subject matter of this public contract, including without limitation a document evidencing the existence of a relevant trade authorisation or licence.

For the sake of clarity, the Contracting Authority reiterates that the actual documents mentioned above, i.e. the originals or certified copies, are only submitted by the selected tenderer before signing the agreement. In the phase of submitting an offer, qualifications are demonstrated by means of a sworn statement only.

As of the date of submitting the offer, both documents demonstrating the fulfilment of basic qualifications prerequisites and the extract from the Commercial Register must not be older than 90 days.

### **7.4 Technical qualifications prerequisites**

In order to demonstrate the fulfilment of technical qualifications prerequisites, the Contracting Authority requires that the following documents be submitted. For the sake of clarity, the Contracting Authority reiterates that the actual documents, i.e. the originals or certified copies, are only submitted by the selected tenderer before signing the agreement. In the phase of submitting an offer, qualifications are demonstrated by means of a sworn statement only.

#### **7.4.1 List of significant supplies**

To demonstrate this qualifications prerequisite, the supplier submits a list of major supplies (as specified in more detail below) that were realised by the supplier over the past 3 years, indicating their extent and time, and this list must be supplemented with:

1. a certificate issued by a public contracting authority, if the goods were supplied to a public contracting authority; or
2. a certificate issued by another person or entity, if the goods were supplied to a person or entity other than a public contracting authority; or
3. a contract with another person or entity and a document evidencing that the supplier completed the performance, provided that it is not possible to obtain a certificate as per item 2 above from that person or entity for reasons on the part of that person or entity.





According to the Contracting Authority, the following will be considered to constitute the provision of a major supply: any completed performance consisting in a supply whose character was similar to that of the subject matter of this public contract, i.e. the supply of feed (diet) for laboratory mice and laboratory rats, with a minimum annual purchased volume of 20 000 kg of diet, as long as the performance was completed properly and in a timely manner (i.e. the contracting authority accepted the performance and there are no outstanding complaints).

A supplier is obligated to submit the list structured as follows:

a)	the name of the contracting authority;
b)	the name of the contract;
c)	a brief description of the performance;
d)	the time and place of the performance;
e)	the financial scope of the performance.

The certificate must contain all information that is required in order to consider the qualifications prerequisite demonstrated.

In this connection, the Contracting Authority further specifies that – in order to consider the qualifications fulfilled – it requires that at least 3 major supplies, as described above, be demonstrated (where each major supply must meet a minimum annual purchased volume of 20 000 kg of diet), i.e. the Contracting Authority requires that at least 3 certificates or substitute documents be submitted within the meaning of Section 56(5)(c) of the Act.

In addition, the Contracting Authority specifies that – in assessing the fulfilment of qualifications – it will only consider such lists and certificates that meet the above formal and material (content-related) conditions as set by the Contracting Authority.

## 8. Draft agreement

As part of its offer, a tenderer is required to submit a draft framework agreement. The draft framework agreement must only be prepared using the model agreement that is part of these tender documents (part 2 of the tender documents). The model framework agreement, which is part of these tender documents, may not be modified by the tenderers. The Contracting Authority provides the model agreement in the \*doc and \*pdf formats. The tenderers will manually complete the marked areas of the model agreement.

On the part of the tenderer, the draft agreement must be originally signed (i.e. it must not be a copy) by a person authorised to represent the tenderer in a manner that is registered in the commercial register; if signed by another person, the tenderer's offer must include the original or a certified copy of that person's





authorisation. The submission of an unsigned text of the agreement is not deemed the submission of the draft agreement. The tenderer's offer thus becomes incomplete and the Contracting Authority will exclude the tenderer from further participation in the tender procedure.

## **9. Business and payment terms and conditions, subcontractors, and requirements for the method of preparing the tender price**

The Contracting Authority specifies the below business terms and conditions for performing the public contract.

The failure to fulfil any business term or condition specified by the Contracting Authority will be considered by the Contracting Authority to constitute non-fulfilment of the award conditions and, as a result, the relevant tenderer will be excluded from the tender procedure.

For the purposes of this public contract, the business and payment terms and conditions are contained in the binding draft agreement (part 2 of the tender documents). Tenderers are obligated to accept these terms and conditions without any reservations or modifications.

### **9.1 Subcontractors**

This business condition specified by the Contracting Authority will be fulfilled by the tenderer through submitting the documents required below, as annex 3 to the draft agreement.

The tenderer is obligated to attach to the draft agreement a sworn statement that must include information on the portions of the public contract that it intended to be subcontracted to other persons. At the same time, the tenderer is obligated to attach a list of the persons performing these portions, including their clear and unambiguous identification.

Within the meaning of Section 17(i) of the Act, the manufacturer of the performance being supplied may also be considered a subcontractor.

If the tenderer does not use subcontractors, it will provide a statement to the effect that it will perform the contract exclusively by itself without any subcontractors.

### **9.2 Documentation of the performance offered**

The tenderer will demonstrate this business condition through submitting a comprehensive description and specification of the performance being offered, which must make it clear that the Contracting Authority's requirements (or more favourable ones) have been met in accordance with annex 1 to the draft agreement. Documentation of the performance offered will be submitted by the tenderer as annex 2 to the draft agreement.

### **9.3 Requirements for the method of preparing the offer price**

The tenderer will set the offer price within the diets specified below for a unit of 1 kg including any associated performance, especially transport, in accordance with the tender documents, as an absolute amount in Czech crowns.



The offer price must be indicated in the following structure: the offer price excluding VAT, the VAT rate (%) and the total VAT amount, the offer price including VAT:

Designation of diet	Offer price excluding VAT / 1 kg	VAT rate (%)	VAT amount	Offer price including VAT / 1 kg
A				
B				
C				
D				

The prices offered by the tenderer will be binding (the maximum allowed prices) for the entire duration of the framework agreement.

Each offer price must be a fixed price that is independent of any changes in conditions during the implementation of the public contract. The offer price must include any and all costs that are necessary for the proper implementation of the subject matter of the public contract, including costs for any associated performance as specified in detail in the binding draft framework agreement (part 2 of the tender documents).

## 10. Requirements and conditions for preparing an offer

The requirements that are described below are considered by the Contracting Authority to be one of the measures contributing to the transparent course of the public contract. The Contracting Authority therefore recommends that the tenderers should respect these conditions.

### 10.1 The method and form of preparing an offer and the documents to demonstrate fulfilment of qualifications

The offer and the documents to demonstrate fulfilment of qualifications (including any and all required documents and attachments) should be bound in a single volume. On the first page, the volume should be marked indicating the name of the public contract and the registered name and registered office of the tenderer.

The offer will be submitted in two paper counterparts, one original and one copy.

The offer, including any and all required documents, must be prepared exclusively in the Czech language. The only exceptions are those portions where the law or these detailed conditions of the tender documents provide otherwise.

All documents should be printed to a high standard so that they are easy to read. No document should (in the tenderer's own interest) contain corrections or rewrites that might mislead the Contracting Authority.

All sheets within the volume should be numbered in an uninterrupted numeric sequence starting with the number 1. The last sheet within the volume should be a declaration by the tenderer indicating the total number of sheets within the volume.



The offer must also include:

- a) the list of statutory bodies or members of statutory bodies who were in an employment, functional or similar relationship with the Contracting Authority in the past 3 years from the deadline for the submission of offers;
- b) if the supplier is a share company, the list of owners of shares with an aggregate nominal value exceeding 10% of the registered capital, compiled within the deadline for the submission of offers;
- c) a declaration by the tenderer to the effect that it has not and will not enter into a prohibited agreement in connection with the public contract that is being awarded, i.e. within the meaning of Act No 143/2001 Coll., on the protection of economic competition and amending some acts (the Act on the Protection of Economic Competition), as amended.

## 10.2 Electronic version of the offer

As part of their offer, each tenderer will submit a CD-ROM or a USB Flash drive containing a scan of the entire offer including all attachments/annexes. The carrier must be marked indicating the tenderer's identification data and the name of the public contract.

## 10.3 Requirements for the uniform arrangement of the paper version of the offer and the documents demonstrating the fulfilment of qualifications

The Contracting Authority recommends the following arrangement (order) of the paper version of the offer and the documents demonstrating fulfilment of the tenderer's qualifications:

- the tenderer's identification information;
- the contents of the volume;
- an agreement within the meaning of Section 51(6) of the Act, if it has been concluded;
- a subcontracting agreement, if it has been concluded;
- documents to demonstrate qualifications;
- the draft framework agreement;
- annexes to the draft framework agreement: Annex 1 – Technical specification, Annex 2 – Documentation of performance, Annex 3 – List of subcontractors (or the Supplier's declaration to the effect that it will perform the subject matter of this Agreement without subcontractors);
- other documents relating to the offer;
- a declaration indicating the number of sheets.

The different portions of the offer volume, as specified above, should be clearly marked using separator sheets, preferably coloured ones.



## 11. Visit to the place of performance and the provision of additional information on the tender documents

Any questions regarding the tender documents must be delivered by tenderers to the Contracting Authority's consultant (the PFI – AKB advokátní kancelář consortium) in writing to the address: Prvního pluku 206/7, 186 00 Praha 8 – Karlín, k rukám TO BE ADDED.

Questions regarding the tender documents may be submitted **no later than 5 working days** before the deadline for submission of offers.

The Contracting Authority specifies that any questions concerning the tender documents must be submitted in writing (the Contracting Authority will not take into account any questions that are communicated by telephone; written form is also deemed to include electronic form that has an electronic signature, at the e-mail address: [biocev-dodavka-diety@pfi.cz](mailto:biocev-dodavka-diety@pfi.cz)). The Contracting Authority will always publish any additional information including the exact wording of the request in the same way in which the text portion of the tender documents was published (i.e. in particular on the Contracting Authority's profile).

Given the specific subject-matter of the public contract, there will be no visit to the place of performance of the public contract.

## 12. Manner and place for the submission of offers

Offers may be submitted in person at the reception at the address of the IMG AV CR, v. v. i, BIOCEV Division, CityPoint Building, Hvězdova 1689/2a, 140 62 Praha 4 – Pankrác, on working days Monday – Friday from 9:00 am to 3:00 pm.

Tenderers may also submit their offers by registered mail to the above address, the offer must be delivered by the deadline for the submission of offers. The Contracting Authority recommends that tenderers should prefer the personal delivery of their offers.

Tenderers are obligated to submit their offers in writing in a single, proper and sealed envelope that is marked indicating the name of the public contract and the instruction DO NOT OPEN (NEOTEVÍRAT). The tenderer's contact address must be indicated on the envelope.

For the purposes of this tender procedure, sealing an envelope means attaching the tenderer's signature and, if relevant, stamp onto the envelope or the packaging, i.e. in a manner that makes it impossible for the envelope to be opened in an unauthorised way without damaging the above protection elements.

### 12.1 Electronic submission of offers

The Contracting Authority specifies that it does not have the electronic means that would allow for the electronic submission of offers. Therefore, the Contracting Authority specifies that offers may only be submitted in writing.



## 12.2 Deadline for the submission of offers and the award period

The deadline for the submission of offers is indicated in the invitation to tender. The award period is specified in the invitation to tender.

## 12.3 Date and place for the opening envelopes

The date on which the envelopes with offers will be opened is specified in the invitation to tender. The opening of envelopes will take place at the address of the IMG AS CR, v. v. i., BIOCEV Division, CityPoint Building, Hvězdova 1689/2a, 140 62 Praha 4 – Pankrác.

Tenderers whose offers have been delivered to the Contracting Authority within the deadline for the submission of offers may attend the opening of envelopes. No more than one representative may attend on behalf of each tenderer – the representative will prove their affiliation with the tenderer by presenting an identity document and, as the case may be, a power of attorney. In addition, the opening of the envelopes may also be attended by other persons specified by the Contracting Authority.

## 13. Evaluation criteria and the method of evaluation of offers

In accordance with Section 78(1)(a) of the Act, the primary evaluation criterion is the economic effectiveness of the offer. The evaluation sub-criteria are:

	The evaluation sub-criterion of the offer price	The weight of the evaluation sub-criterion
Row 1	Sum of offer prices excl. VAT per 1 kg of type B + D diet	40%
Row 2	Sum of offer prices excl. VAT per 1 kg of type A + C diet	10%
Row 3	Sum of offer prices excl. VAT per 1 kg of type A + B diet	40%
Row 4	Sum of offer prices excl. VAT per 1 kg of type C + D diet	10%

The method of preparing the offer price is specified in Article 9.3 of this part of the tender documents.

The Contracting Authority will determine the ranking of the orders based on the following formula that reflects the weights of the different evaluation sub-criteria expressing the relationship between utility value and price. The offer with the lowest resulting value will be evaluated as the most economically effective offer.

Formula: **row 1 \* 0.4 + row 2 \* 0.1 + row 3 \* 0.4 + row 4 \* 0.1 = resulting value**



## 14. Other rights and conditions reserved by the Contracting Authority

In addition, the Contracting Authority reserves the following rights and conditions:

- a) The Contracting Authority does not permit the submission of alternative offers.
- b) Any and all costs incurred by tenderers in connection with participating in the tender procedure will be borne solely by the tenderers.
- c) Each tenderer is obligated to refrain from any conduct that might impair the transparent and non-discriminatory course of the tender procedure, especially any conduct that might impair competition among the tenderers within the award of the public contract.

## 15. Parts of the tender documents

The tender documents include

- Part 1: Detailed terms and conditions of the tender documents
- Part 2: Draft framework agreement

The information that is included in the different parts of the tender documents defines the Contracting Authority's mandatory requirements for performing the public contract. Tenderers are obligated to adhere to these documents in preparing their offers and in submitting information on their qualifications.

Interim information on the tender procedure is freely available on the Contracting Authority's profile <https://www.profilyzadavatel.u.cz/profil/ustmolgen/>

***The tender documents (dossier) are published in full on the Contracting Authority's profile. Therefore, the tender documents are not physically issued by the Contracting Authority or its consultant.***

Annexes:

1. Sample sworn statement to demonstrate the fulfilment of qualifications prerequisites under Section 62(3) of the Act
2. Sample sworn statement to demonstrate the facts under Section 68(3) of the Act

In Prague on ..... 2015

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prof. RNDr. Václav Hořejší, CSc., Director



# BIOCEV

BIOTECHNOLOGY AND BIOMEDICINE CENTER  
OF THE ACADEMY OF SCIENCES AND CHARLES  
UNIVERSITY  
IN VESTEC

**Sample Sworn statement to demonstrate the facts under Section 62(3) of Act No 137/2006 Coll., on public contracts, as amended:**

## Sworn statement

We, the supplier specified below, participating in the tender procedure that is organised for the award of the below public contract, hereby certify that:

Supplier:	
Registered office:	
Name of public contract:	

we fulfil

any and all qualifications prerequisites specified by the Contracting Authority for this tender procedure, to the extent pursuant to Articles 7.2, 7.3 and 7.4 of the tender documents, i.e. basic qualifications prerequisites pursuant to Section 53(1), except for item (i), of Act No 137/2006 Coll., on public contracts, as amended (hereinafter the "Act"), professional qualifications prerequisites pursuant to Section 54(a) and (b) of the Act, and technical qualifications prerequisites pursuant to Section 56(1)(a) of the Act.

This sworn statement was made:

Place:	
By person(s):	
Signatures	







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**Sample Sworn statement to demonstrate the facts under Section 68(3) of Act No 137/2006 Coll., on  
public contracts, as amended (hereinafter the "Act"):**

**SWORN STATEMENT FOR SECTION 68(3) OF THE ACT**

We, the company:

Registered name:	
Registered office:	
ID no.:	
VAT no.:	

Concerning the award of the public contract:

Name of Contracting Authority:	
Registered office of Contracting Authority:	
ID no.:	
Name of public contract:	
Type of public contract:	
Type of tender procedure:	

**hereby certify**

that we have not and will not enter into a prohibited agreement in connection with the public contract that is being awarded, i.e. within the meaning of Act No 143/2001 Coll., on the protection of economic competition and amending some acts (the Act on the Protection of Economic Competition), as amended;





we are submitting the list of the statutory bodies or members of statutory bodies who were in an employment, functional or similar relationship with the Contracting Authority in the past 3 years from the deadline for the submission of offers;

Sequence no.	First and last name <sup>1</sup>

we are submitting the list of owners of shares with an aggregate nominal value exceeding 10% of the registered capital, compiled within the deadline for the submission of offers.

Sequence no.	First and last name <sup>2</sup>	Value of shares (%) in relation to registered capital

Sworn statement was made:

<b>Place:</b>	
<b>Date:</b>	
<b>First and last name:</b>	
<b>Signature:</b>	

<sup>1</sup> If no such persons exist, the tenderer will simply indicate the fact that no such persons exist.  
<sup>2</sup> Only applies to share companies.